



**IPAC-SOUTHWESTERN ONTARIO
Education Committee Meeting Agenda**

Date: Friday April 28th, 2017

Time: 1:00-2:00 pm

Location: Teleconference 1 (877) 328-3062 Conference ID: 440138

Attendees:

- Yasmine Chagla
- Jean Clark
- Cara-Lee Coghill**
- Joanne Dow**
- Alex Kusiewicz
- Susan McIntyre
- Lorna Morgan
- Eleanor Paget**
- Francine Paquette**
- Elaine Reddick
- Sonal Shah**
- Kim Hobbs**
- Dori Taylor**
- Cheryl Tung**

1. Approval of agenda of April 28

2. Additions to the Agenda

3. Approval of previous minutes (April 19)

4. Business Arising:

4.1 Friday March 3rd Chapter Meeting and Teleconference update- Kim/Dori

4.1.1 Participation Numbers – Sonal

4.1.2 Evaluations - Francine

4.2 Friday May 5th Education Day (*see conference worksheet checklist*) – Cara-Lee/Francine

4.2.2 Final Conference Numbers

Speakers – Numbers, Dietary - Dori

Vendors - Numbers, Dietary – Joanne

Participants – Numbers – Cara-Lee. Dietary – Eleanor

Paper Registrations – Numbers, Dietary – Sonal

Cancellations – Update – Cheryl



4.3 Friday June 9th Chapter Meeting and Education Day – Kim/Dori

4.3.1 Adobe Connect Update – Cheryl, Elaine, Francine

4.3.2 Speaker/Themes – update – Kim/Dori

5. Additional Business:

6. Adjournment.

Next Meeting: May 2nd 1:00-2:00 pm